# Brightwalton C.E. Primary School

## Key Information

**KEY CONTACTS**
**Head teacher**: Sara Slade 07949792773
**Caretaker**: Libby Lyford 07715231451
**School Business Manager**: Rebecca Hartley 07881024175

- **Type of school:** Voluntary aided Church of England Primary School
- **Approximate number of students:** 91
- **Pupil's age range:** 4-11

- **Address**: Common Lane, Brightwalton, West Berkshire, RG20 7BN
- **What3words**: Charging.Magically.Across
- **Phone number**: 01488 638337

- **Vehicle access**: Double gate large enough for emergency vehicles. Padlock keys available from most staff members or the key safe in the office.
- **Pedestrian access**:
    - **Front gate:** Unlocked. Access the school through the main door.
    - **Back gate**: Padlocked during school hours, key in key safe in the office.

- **Oil Tank**: Located next to staff parking
- **Gas**: No gas on site
- **Mains electricity box**: Electricity cupboard in Maple classroom. Key in the key cabinet in the resources cupboard. Resources cupboard key on white board in staffroom.

- **COSHH**: Located in the marked cupboard by Wellingtonia. Key in the key cabinet in the staffroom.

- **Lifts**: No lifts in the building

- **Student details**: Bromcom.

- **1st Aid**:
    - **Named 1st aider list** is on the 1st aid box on the staffroom wall
    - **Medical care plans** are on the staffroom noticeboard.
    - **Student specific medications** are in the 1st aid cupboard in the office (marked with a +)
    - **Defibrillator** is in the office